

SmartCabinet version 4.0 Overview

SmartCabinet continues to build upon and expose key deliverables of our core technology and our industry specific user interface. Our latest release increases your ability to easily organize and readily access information and documents you use to run your business, all in a browser based environment that is simple to use, understand, and share.

Personal Dashboard (formally personal page)

We redesigned The Personal Dashboard to put more information at your fingertips.

- Smart Search – Unlike Saved Searches, a new global/enterprise-wide search capability is now available. Your Systems Administrator will build these canned searches. Even though these searches can span through the entire organization and are available to anyone within your company, security verifications are still performed to insure only users with proper permissions are granted access.
- New Document and Checked Out lists - Reveal standard document information without clicking on the Doc Info icon.

Administration

The Administration page has been redesigned to accommodate the new features. New features and powerful functionality let you tailor SmartCabinet to your business and its users.

Manage Property Libraries and Property Library Settings

- Disable Drawers –You can now hide drawers based on security or property.

Manage Documents

- Archiver – a new module allowing you easy maintenance and secure removal of content based on numerous criteria including Property, Building, Tenant, Drawer, Folder, and Date.*
- Back-Up – a new module allowing you easy and secure mass back-up of content based on numerous criteria including Property, Building, Tenant, Drawer, Folder, and Date without changing the documents integrity on SmartCabinet.*
- Batch Load – a new module allowing you mass check-in of content into SmartCabinet via a client specific spreadsheet template.*

**These functions are managed through SmartCabinet leveraging the capabilities of an FTP domain. Please contact DocClarity for further information.*

Search Results

We increased searching flexibility to allow you to get to the content you need even quicker and with less effort.

- After results of your search are presented, click on the Document Title, Author, or Date on Document headings to have SmartCabinet refresh and present your search results in the sort order you have chosen.

Miscellaneous

- Added handy calendar pop-ups on all date fields.
- System-wide consistency on special characters that are allowed and not allowed with appropriate error messaging.
- Modified the View Icon – now you can click the view icon from any search result to open multiple documents for viewing.
- Updated Adobe link to version 7.0.
- Added a link to Macromedia Flash for instillation.